



Grafton Childcare

Flexible Family Based Childcare Since 1991

Parental Consent Forms

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**Where Quality Childcare
Is Not Expensive
- It's Priceless**

Parental Consent Forms

Please carefully read & then complete, sign & date where indicated each page as indicated, care cannot commence for your child until all documentation has been fully completed and returned to Grafton Childcare.

Notes for guidance on Completion of these Parental Consent Forms.

These notes are offered as an aid and should be read by all parties to the contract before completing the forms in full. The Parental Consent Forms should be interpreted using these notes and definitions. The details in these forms will remain confidential except in the case of any child safeguarding issues. Please note that Grafton Childcare has an obligation to report any information that may relate to child safeguarding. Parents/carers **must** notify Grafton Childcare of any changes to these details immediately. Further details may be completed on a separate sheet

1. **Details about the Child:** The full name of the child should be given, together with the name by which the child is usually known. A separate form should be fully completed for each child, since the circumstances of each child within the family may be different depending upon their age, development and parentage. Forms which are not fully completed will be returned and care of your child will be declined until they are completed, this is so that Grafton Childcare can meet their Ofsted registration and Public Liability requirements.

1.2 Here we ask you to supply Grafton Childcare with details of your **Child's Religion, Culture, & Ethnicity**

1.3 Here we ask you to supply Grafton Childcare with details of your **Child's Previous and Current Childcare Settings and details of your child's Immunisations history & our Toothbrushing Scheme.**

1.4 Here we ask you to supply Grafton Childcare with details of other **Professionals Working with your Child.**

2. **Initial Child Profile:** Here at Grafton Childcare it is very important that we are able to work in Partnership with Parents so that we can make sure that we are meeting the needs of your child at all times. In order to help us with our ongoing planning of activities, mini topics and themes for your child and to help develop future planning of activities specifically geared towards the current interests and developmental needs of your child, it would be very useful if you could fill out this sheet. We will use the information as part of our initial baseline assessment and planning during your child's first two weeks and when we draw up your child's first set of Next Steps so it is vital that you provide us with as many details as possible thank you.

2.2 Here we ask you to supply Grafton Childcare with details of **Religious or Cultural Practices - Holidays & Festivals your family may celebrate** as well as details about your child's use of

Bottles, Cups and Dummies.

2.3 Here we ask you to supply Grafton Childcare with details of **Sleeping Arrangements - Where does your child prefer to sleep during the day?; Toileting and Toilet Training arrangements;**

2.4 Here we ask you to supply Grafton Childcare with details of **Food and Drink and Mealtime arrangements.**

2.5 Here we ask you to supply Grafton Childcare with details of your child's self care and **Dressing** capabilities and well as permission for Grafton Childcare to carry out **Observations** on your child.

3. **Parental Contact Details:** It is vital that we have complete details of both parents and your designated usual emergency contacts so that we are able to contact them during the working day and also out of childcare hours. Please remember that if you move house, change jobs, or mobile phones that you **must** let us know of these changes **immediately**. Sadly we have sometimes only found out about changes when we have tried to contact parents only to find out they have moved or telephones have been disconnected, etc. This is particularly important if parents separate and custody or access arrangements change.

Who Has Parental Responsibility?

If the parents of a child are married to each other or if they have jointly adopted a child, then they both have parental responsibility. This is not automatically the case for unmarried parents.

According to current law, a mother always has parental responsibility for her child. A father, however, has this responsibility only if he is married to the mother or has acquired legal responsibility for his child through one of these three routes:

- ◆ (after December 1 2003) by jointly registering the birth of the child with the mother
- ◆ by being appointed a guardian
- ◆ by being named in an emergency protection order (although parental responsibility in such a case is limited to taking reasonable steps to safeguard or promote the child's welfare)
- ◆ by adopting a child

- ✦ a local authority can acquire parental responsibility if it is named in the care order for a child
- ✦ **Court Orders:** Here we ask you to supply Grafton Childcare with details about any Court Orders relating to your child.

General Principles for Grafton Childcare

Everyone who is a parent, whether they are a resident or non-resident parent, has the same right to participate in decisions about a child's childcare and education and receive information about the child.

Grafton Childcare staff must treat all parents equally, unless there is a court order limiting an individual's exercise of parental responsibility. Individuals who have parental responsibility for, or care of, a child have the same rights as natural parents, for example:

To receive information e.g. Progress Reports, Learning Journeys, Daily Diaries, Observations etc

To participate in activities e.g. Sports Day, Teddy Bear Picnics, Outings,

To be asked to give consent e.g. To the child taking part in trips

To be invited to attend meetings involving the child, e.g. A Key Workers Progress Update Meeting

4. **Who can collect child - Emergency Contact Priority:** It is important that we are informed of anyone, besides named parents/guardians, who are authorised by yourselves to collect your child. Please indicate on this sheet the order of Contact Priority who we should contact in an emergency or when usual agreed collection arrangements are not available. It is always best that we meet your child's Emergency Contacts before they come to collect your child for the 1st time, however we understand that this may not always be possible. In order that we are sure that we are handing over your child to the correct authorised Emergency Contact, we require that you supply us with photo ID for each of your Emergency Contacts you can email your photos to denise@graftonchildcare.co.uk if that is easier & we will attach them to your completed sheet.
5. **Routine Day-to-Day Trips (a):** In order to make full use of the facilities for young children in the local community and in order that we can fully carry out our commitments to ALL children in our care, your child may be taken on short walks and trips to venues such as Courtney, Decoy or Bakers Parks, Newton Abbot Indoor Market & the Farmer's Market on Tuesdays and Wednesdays, Newton Abbot Library, Sainsburys Local other local Shops and facilities. On all day-to-day trips your child will be accompanied by a minimum of two members of Grafton Childcare staff and adult to child ratios will be maintained at all times.
6. **Play Equipment (b):** This form allows you the facility to give ongoing permission for your child to use Outdoor Play Equipment whilst in our care.
7. **Emergency 1st Aid & Discloser & Sharing of Information with other Settings & Professionals (c):** This form allows you the facility to give ongoing permission for Grafton Childcare to take the necessary steps to ensure that your child gets the best and most appropriate care, attention and treatment should their be an emergency or accident while your child is in our care. It also allows you to give Grafton Childcare permission to exchange information between childcare settings and professionals about each child's development and interests etc.
8. **Consent for Photographs, Internet & Computer Access (d):** This form allows you the facility to give ongoing permission for Grafton Childcare to take photographs and allow your child access to the internet or play educational games on our iPads for a variety of different purposes including, to share with you, to support observations and planning for future activities for your child, or to help support a current theme or activity which your child is engaged with.
9. **Animals on the Premises (e):** This form informs parents of any animals kept on the premises and gives parents the opportunity to inform Grafton Childcare about any allergies or aversions their child may have to a particular animal.
10. **Intimate care Procedures (f):** This form allows parents to provide Grafton Childcare with permission to provide intimate care.
11. **Administering medicines (g):** This form allows parents to provide Grafton Childcare with permission to administer medicine or treatment over an extended period of time or continuous treatment therapies physiotherapy exercises.
12. **Administering medicines - Sunscreen (h):** This form allows parents to provide Grafton Childcare with permission to apply Sunscreen.
13. **Acknowledgement of Policies & Feedback Sheet etc (i):** This form allows parents to acknowledge that they have read and understand all Contracts, Policies and Grafton Childcare's handbook and gives parents the opportunity to give feedback on how these documents could be improved.

Parental contact details

PLEASE PRINT, USE ONE FORM PER SIBLING

Full name of child											
Address											
With which of the named parents below does the child normally live with if the parents normally live apart?						Parent (1)	Yes	()	No	()	
						Parent (2)	Yes	()	No	()	
Full Name Parent (1)					Full Name Parent (2)						
Address Including Postcode					Address Including Postcode						
Place of Work or College Address Including Postcode					Place of Work or College Address Including Postcode						
Daytime tel no. home					Daytime tel no. home						
work					work						
mobile					mobile						
Evening tel no. home					Evening tel no. home						
work					work						
Parent (1) Date of Birth							Parent (2) Date of Birth				
Parent (1) National Insurance Number							Parent (2) National Insurance Number				
Emergency contacts: should Parent(s) be unavailable all Emergency contacts should be listed on the Who can collect child priority page.											
Does Parent (1) have legal contact with this child?					Does Parent (2) have legal contact with this child?						
Tick box to indicate		Yes	()	No	()	Tick box to indicate		Yes	()	No	()
Does Parent (1) hold a court order relating to this child?					Does Parent (2) hold a court order relating to this child?						
Tick box to indicate		Yes	()	No	()	Tick box to indicate		Yes	()	No	()
Does Parent (1) have parental responsibility for this child? Please supply a copy of your child's full birth certificate; a parental responsibility order or parental responsibility agreement as evidence to be kept on file					Does Parent (2) have parental responsibility for this child? Please supply a copy of your child's full birth certificate; a parental responsibility order or parental responsibility agreement as evidence to be kept on file						
Tick box to indicate		Yes	()	No	()	Tick box to indicate		Yes	()	No	()
Signed by Parent/Guardian (1)				1			Date				
Signed by Parent/Guardian (2)				2			Date				

Parental contact details - Who can collect child, Emergency ID Photos

PLEASE PRINT, USE ONE FORM PER SIBLING

Full name of child

It is important that we are informed of anyone, besides named parents/guardians, who are authorised by yourselves to collect your child. Please indicate below in order of Contact Priority who we should contact in an emergency or when usual agreed collection arrangements are not available. It is always best that we meet your child's Emergency Contacts before they come to collect your child for the 1st time, however we understand that this may not always be possible. In order that we are sure that we are handing over your child to the correct authorised Emergency Contact, we require that you supply us with photo ID for each of your Emergency Contacts you can email your photos to denise@grafftonchildcare.co.uk if that is easier & we will attach them below.

Other adults authorised to collect this child, **NOT** including parents

Name	Contact priority	1	Tel No.
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Passport/ID of Contact Priority No 1. You can email a photo to denise@grafftonchildcare.co.uk if that is easier for you & we will print it out & attach it here.	Relationship to child Please state how related to the child Mother, Father, Step-parent, Other Relative, Other Family Member, Foster Parent, Neighbour, Carer, Social Worker, Other etc.
	Does this person have parental responsibility for this child? Yes () No ()
	Does this person hold a court order relating to this child? If you would like this person to use a Password as an additional level of security when they collect your child. Please add it here, thank you. _____ Yes () No ()

Name	Contact priority	2	Tel No.
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Passport/ID of Contact Priority No 2. You can email a photo to denise@grafftonchildcare.co.uk if that is easier for you & we will print it out & attach it here.	Relationship to child Please state how related to the child Mother, Father, Step-parent, Other Relative, Other Family Member, Foster Parent, Neighbour, Carer, Social Worker, Other etc.
	Does this person have parental responsibility for this child? Yes () No ()
	Does this person hold a court order relating to this child? If you would like this person to use a Password as an additional level of security when they collect your child. Please add it here, thank you. _____ Yes () No ()

Name	Contact priority	3	Tel No.
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Passport/ID of Contact Priority No 3. You can email a photo to denise@grafftonchildcare.co.uk if that is easier for you & we will print it out & attach it here.	Relationship to child Please state how related to the child Mother, Father, Step-parent, Other Relative, Other Family Member, Foster Parent, Neighbour, Carer, Social Worker, Other etc.
	Does this person have parental responsibility for this child? Yes () No ()
	Does this person hold a court order relating to this child? If you would like this person to use a Password as an additional level of security when they collect your child. Please add it here, thank you. _____ Yes () No ()

Signed by Parent/Guardian (1)	1	Date
Signed by Parent/Guardian (2)	2	Date

Parental contact details - Court Orders Preventing Collection of a Child

PLEASE PRINT, USE ONE FORM PER SIBLING

Full name of child

In order that we are sure that we are handing over your child to the correct person, when both parents are authorised to collect your child but one works away or will not often be available to collect your child or we have not yet met them we will also require a photo ID of that parent, thank you. It is always best that we meet both parents before they come to collect their child for the 1st time, however we understand that this may not always be possible. In order that we are sure that we are handing over your child to the correct authorised parent, we require that you supply us with photo ID for any authorised parent we have not previously met, you can email your photos to denise@graftonchildcare.co.uk if that is easier & we will attach them below.

Please include details here of any authorised parent, whom Grafton Childcare have not met before

Name			Tel No.		
Passport/ID of Parent You can email a photo to denise@graftonchildcare.co.uk if that is easier for you & we will print it out & attach it here.	Relationship to child Please state how you are related to the child, please circle to indicate:- Mother, Father, Step-mother, Step-father.				
	Does this person have parental responsibility for this child?	Yes	()	No	()
	Does this person hold a court order relating to this child? If you would like this person to use a Password as an additional level of security when they collect your child. Please add it here, thank you. _____	Yes	()	No	()

Please include details here of any persons who are **NOT** authorised, to collect your child from Grafton Childcare because there may be a Court Order in place preventing them from doing so.

It is important that we are informed of any persons who have a court order in place preventing them from collecting your child. We do appreciate that it is expensive to purchase ID/Passport Photos, we are happy for you to complete this form and then email the required ID/Passport style photos to Grafton Childcare, which we can then print and attach to the form below. If there is a Court Order in place preventing a person from collecting your child, we will require a copy of the order to hold in your child's file, thank you.

Name			Tel No.		
Passport/ID of Person NOT AUTHORISED TO COLLECT You can email a photo to denise@graftonchildcare.co.uk if that is easier for you & we will print it out & attach it here.	Relationship to child Please state how they are related to the child, please circle to indicate:- Mother, Father, Step-mother, Step-father.				
	Does this person have parental responsibility for this child?	Yes	()	No	()
	Is there a court order in place relating to this child, preventing the person named above from collecting this child? Have you supplied Grafton Childcare with a copy of any written evidence to substantiate your claim that this person is not authorised to collect this child. If the person can prove this court order is no longer valid and they have parental responsibility we cannot withhold your child.	Yes	()	No	()

Signed by Parent/Guardian (1)	1	Date
Signed by Parent/Guardian (2)	2	Date

Details about the Child

PLEASE PRINT, USE ONE FORM PER SIBLING

Full name of child							
Address							
Date of Birth		Preferred name/known as					
Position in Family		Names & Age of Siblings					
Language spoken at home if not English							
Name of Parent/Main Carer							
Doctor's Name				Health Visitor's Name			
Surgery Address Including Postcode				Surgery Address Including Postcode			
Surgery Telephone Number				Health Visitor's Telephone Number			
<p>Grafton Childcare are required to complete an EYFS Progress Check (a copy of which we would like to share with your child's Health Visitor) at age two and Health Visiting Services will complete an Integrated Review at the age of two to two-and-a-half which builds on the old Healthy Child Programme Review. These checks and reviews will aid early intervention, avoid duplications and create smooth assessment processes to ensure the best possible outcomes for children. If you are happy for Grafton Childcare to send your Health Visitor a copy of your child's statutory Progress Check and discuss it's contents with them. Please tick here () thank you.</p>							
<p>Any known special dietary requirements, food allergies or special health requirement, tick box to indicate</p>							
No dairy produce	()	No nuts or peanuts	()	Gluten free	()	No fish	()
Vegetarian	()	No sesame seeds	()	No pork	()	No crustaceans	()
Vegan	()	No eggs	()	Halal only foods	()	No molluscs	()
No soya	()	No celery	()	Kosher foods only	()	Other!	()
Penicillin Allergy	()	Sticking Plasters	()	Visual Impairment	()	Hearing Impairment	()
<p>Any known special educational needs e.g. autism, dyslexia, dys-praxia, attention deficit disorder. please include more details below, thank you.</p>							
<p>Any other important information which may prevent your child from taking a full part in Grafton Childcare's education, childcare, games, sports, forest school and outdoor activities.</p>							
<p>Any known medical conditions not mentioned above</p>							
Signed by Parent/Guardian (1)	1			Date			
Signed by Parent/Guardian (2)	2			Date			

Details about the Child (2)

PLEASE PRINT, USE ONE FORM PER SIBLING

Child's Religion/Culture please tick one box to specify

Baha'i	()	Buddhist	()	Christian CofE	()	Christian Catholic	()
Christian Other please specify	()	Hindu	()	Jehovah's Witness	()	Jewish	()
Mormon	()	Muslim	()	Sikh	()	No Religion	()
Other please specify	()	Decline to answer					()

Child's Ethnicity

Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture and ancestry or family history. Ethnic background is not the same as nationality or country of birth. Please tick one box only, in the Ethnicity categories provided.

White		Mixed		Any Other Ethnic Background	
British	()	White & Black Caribbean	()	Afghan	()
Irish	()	White & Black African	()	Arab Note 5	()
Traveller of Irish Heritage	()	White & Asian	()	Fillipino	()
Gypsy/Roma	()	Any other mixed background	()	Iranian	()
Gypsy/Greek Cypriot	()	Chinese		Japanese	()
Turkish/Turkish Cypriot	()	Hong Kong Chinese	()	Malay Note 6	()
Western European Note 1	()	Other Chinese Note 4	()	Thai	()
Eastern European Note 2	()			Any other Ethnic group Note 7	()
Other Note 3	()				
Asian or Asian British		Black or Black British			
Indian	()	Caribbean	()		
Pakistani	()	African	()	I do not wish an ethnic background category to be recorded	()
Bangladeshi	()	Any other Black background	()		
Any other Asian background	()				

Notes:

1 Western European includes: Italian, French, German, Spanish, Portuguese and Scandinavian.

2 Eastern European includes: Russian, Latvian, Ukranian, Polish, Bulgarian, Czech, Slovak, Lithuanian and Romanian.

3 Other White Background includes: any white category not previously mentioned e.g. Albanian, Australian, Bosnian-Herzegovinian, Canadian, Croation, Kosovan, New Zealander, North American, Serbian/Yugoslavian.

4 Other Chinese includes: Mainland Chinese, Malaysian Chinese, Singaporean Chinese, Taiwanese, any other non-Hong Kong Chinese.

5 Arab includes: Palestinian, Kuwaiti, Jordanian and Saudi Arabian.

6 Malay includes Malaysian other than Malaysian Chinese (see Note 4)

7 Any other ethnic group includes any ethnic group not previously mentioned e.g. Egyptian, Iraqi, Korean, Kurdish (inc. Kurdish children from Iraq, Iran and Turkey), Latin/South/Central American (inc. Cuban and Belizean), Lebanese, Moroccan, Polynesian (inc. Fijian, Tongan, Samoan and Tahitian), Vietnamese, Yemeni.

Signed by Parent/Guardian (1)	1	Date
Signed by Parent/Guardian (2)	2	Date

Details about the Child (3)

PLEASE PRINT, USE ONE FORM PER SIBLING

Child's Religion/Culture please tick one box to specify

Please provide the details of your child's previous and current childcare settings. Grafton Childcare works within the Early Years Foundation Stage (EYFS) framework. We will work with other settings that your child currently attends or has attended previously, to ensure that your child benefits from our sharing of information. This will extend our knowledge of your child as an individual and help us to support and build on his/her understanding and learning and ensure better outcomes. We will, with your permission, ask to see their copies of any learning records, transition documents, safeguarding files, and SEND files and any other relevant information they have drawn up for your child and also share ours on a regular basis. This will enable us to work as a team and provide real opportunities for your child's development.

We also make enquiries of your child's current or previous childcare setting for their confirmation that all sums due and owing to such settings have been paid or will be paid in full before your child joins Grafton Childcare. Grafton Childcare belongs to the "Newton Abbot Preschools and Nurseries Bad Deter Scheme", we share info. between members of the scheme about any bad debtors when a child transfers to and from Grafton Childcare.

Name & Address of Previous/Current Setting attended with telephone number if known.

Please Circle to indicate type of setting

Preschool or Playgroup

Day Nursery

Registered Childminder

Primary School Nursery Unit

Date I Started, month and year will suffice.

Date I Left or transferred.

My Previous/Current sessions starts at

My Previous/Current sessions finish at

Please Circle to indicate which days attend/ed

Mondays

Tuesdays

Wednesdays

Thursdays

Fridays

Saturday or Sundays

I am moving to a new/further setting because

Which school is your child most likely to attend

Immunisations/Vaccinations Has your child been fully immunised for the majority of childhood illnesses?

Tick box to indicate

Yes

()

No

()

If your child has't been fully immunised, please could

indicate in the box which specific vaccinations your child has not as yet received.

Has your child had a confirmed case of any of the following childhood illnesses, tick all that apply:

Chicken Pox

()

Slapped Cheek

()

Hand, Foot & Mouth

()

Supervised Tooth Brushing Scheme - Our 3 and 4 year olds brush their teeth daily after lunch. If you are

happy for your child to take part in this scheme please indicate here.

Please tick

Yes

()

No

()

Grafton Childcare is part of Devon County Council's Transition and Sharing of information Scheme whereby all settings who admit children from the Early Years Foundation Stage e.g. 0-6 years of age are required to share, "Progress Checks"; "Transition Information"; and Safeguarding Files this is a requirement of our contract with the Devon County Council's Children & Young People's Services & our Ofsted registration.

Signed by Parent/Guardian (1)

1

Date

Signed by Parent/Guardian (2)

2

Date

Details about the Child (4)

PLEASE PRINT, USE ONE FORM PER SIBLING

Full name of child

Details of other professionals working with your child.

So that we can best support your child and your family, sometimes professional groups need to communicate well, listen carefully to all concerned and to put the needs of your child first. In order for us to be able to do so we need to know about other professionals who might be working with your child and family so that we are able to work together across services. This is sometimes called Multi-agency working. These other professionals could be Key Workers (if your child attends a 2nd registered setting), Health Visitors, Children's Centre Staff, SENCO's, portage workers, home visitors, outreach workers, health or social care professionals, ethnic minority achievement service staff etc. Only by working openly with professionals will we be able to identify and meet the needs of your child/ren, using their knowledge and advice to provide them with the best learning opportunities and environments possible. Please list below details of all professionals working with your child:-

Name			
Professional role			
Nature of the contact with your child		Address Including Postcode	
Telephone Number			
Name			
Professional role			
Nature of the contact with your child		Address Including Postcode	
Telephone Number			
Name			
Professional role			
Nature of the contact with your child		Address Including Postcode	
Telephone Number			
Name			
Professional role			
Nature of the contact with your child		Address Including Postcode	
Telephone Number			
Signed by Parent/Guardian (1)		1	Date
Signed by Parent/Guardian (2)		2	Date

Initial Child Profile

PLEASE PRINT, USE ONE FORM PER SIBLING

Full name of child		Date of Birth	
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Here at Grafton Childcare it is very important that we are able to work in Partnership with Parents so that we can make sure that we are meeting the needs of your child at all times. In order to help us with our ongoing planning of activities, mini topics and themes for your child and to help develop future planning of activities specifically geared towards the current interests and developmental needs of your child, it would be very useful if you could fill out this sheet. We will use the information as part of our initial baseline assessment & planning.

Does your child have any favourite toys and activities at the present time? For example (please tick)

Sand & water play	()	Role Play	()	Brio Train Track	()	Small Construction e.g. Duplo, Mobilo, Octons, Playmobil	()
Playdough	()	Painting	()	Cooking & Baking	()		
Music/Rhyme Time	()	Construction Toys	()	Gardening	()	Books & Stories	()
Cutting & Sticking	()	Pegged Puzzles	()	Small World Play e.g. Farm Sets, Dollhouses etc	()	Other! Favourite Toys!	()
Crafts	()	Jigsaw Puzzles	()				

	Yes	No	
Is there anything s/he is afraid of, makes him/her sad, things h/she doesn't like to do?	()	()	Give details
How do you use positive praise at home, what phrases do you use?	()	()	Give details
How can we help your child to feel secure & happy	()	()	Give details
Do you think your child's language development is proceeding well	()	()	Detail any concerns here.
Is your child used to playing with other children?	()	()	Does s/he enjoy this?

Please include details of a normal daily routine on a typical day so that we can accommodate your child's daily needs. You may find it easier to do this on a separate sheet of paper.			
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Signed by Parent/Guardian (1)	1	Date
Signed by Parent/Guardian (2)	2	Date

Initial Child Profile Continued (2)

PLEASE PRINT, USE ONE FORM PER SIBLING

Religious or Cultural Practices - Holidays & Festivals your family celebrates (please tick)

Birthdays	()	Dwivali	()	New Years Day	()	St Georges Day	()
Bonfire Night	()	Easter	()	Shrove Tuesday	()	St Patricks Day	()
Boxing Day	()	Halloween	()	Ramadan	()	Thanksgiving	()
Chinese New Year	()	Hanukkah	()	St Andrews Day	()		()
Christmas	()	May Day	()	St David's Day	()		()

	Yes	No	
Do you have any religious or cultural practices that you would like us to know about, and continue here?	()	()	If so, please include details in the box to the right
Any special skin or hair care needs?	()	()	If so, please include details in the box to the right

Babies, Under 2's	Yes	No		Yes	No
Does your baby use a dummy?	()	()	Are you happy to work in partnership with Grafton Childcare, to reduce the use of a dummy during the daytime.	()	()
Does your baby use a bottle?	()	()	Are you happy to work in partnership with Grafton Childcare, to reduce the use of a bottle during the daytime.	()	()
Does your baby use a lidded beaker?	()	()	Are you happy to work in partnership with Grafton Childcare, to reduce the use of a lidded beaker during the daytime.	()	()
Does your baby use an open cup?	()	()	Have you read Grafton Childcare's Policy on Bottles, Cups and Dummies?	()	()
Does your child use a comforter?	()	()	If so, please describe the comfort item and indicate if comforter has a special pet name in box to the right.		

I have checked all applicable information and read Grafton Childcare's policy on Bottles, Cups and Dummies regarding the recommended type and use of Bottles, Cups and Dummies for my child. This can be found on the Parent's page of Grafton Childcare's website www.graftonchildcare.co.uk

Signed by Parent/Guardian (1)	1	Date
Signed by Parent/Guardian (2)	2	Date

Initial Child Profile Continued (3)

PLEASE PRINT, USE ONE FORM PER SIBLING

Sleeping Arrangements - Where does your child prefer to sleep during the day? (please tick)

Cot	()	Travel cot	()	Cot-bed	()	Pushchair	()		
							Yes	No	
Does your baby or child still have any daytime naps							()	()	
If so, when and for how long?				Give details					
Preferences e.g.comforters/individual sleeping arrangements, anything that soothes your child				Give details					
It is useful to know the signs of tiredness in your child, please indicate your child's normal signs below									
Irritable	()	Generally unhappy	()	Possible tantrums	()	Difficulty in waking	()	Other?	()

Toileting and Toilet Training

Nappies	Yes	No		Yes	No		Yes	No	
Does your child wear nappies?	()	()	Does your child wear pull-ups?	()	()	Does your child wear nappies at night, nap time	()	()	
Does your child wear washables?	()	()	Are you happy for your child to use Grafton Childcare's own washable organic cotton & bamboo nappies during the day?				()	()	
How often do you normally change your child's nappy?	At least every 2 hrs.		()	At least every 3 hrs.		()	As & when required, e.g., more often when soiled!		()
Does your child require any particular routine for nappy changing? Special creams if so please explain etc									
Toileting	Yes	No		Yes	No		Yes	No	
Does your child use a potty at home?	()	()	Does your child use a toilet at home	()	()	Does your child indicate their toileting needs?	()	()	
			Do you pull your child's boxers or pants up and or down when toileting?				()	()	
			Does your child pull their boxers or pants up and down with some support from an adult when toileting?				()	()	
			Does your child pull their boxers or pants up & down without adult support the majority of the time when toileting?				()	()	
			Does your child wipe themselves after toileting				()	()	
I have checked all applicable information and read Grafton Childcare's policies on Toilet Training and Intimate Care regarding supporting full self care and toileting independence for my child. This can be found on the Parent's page of Grafton Childcare's website www.graftonchildcare.co.uk							()	()	
Signed by Parent/Guardian (1)			1				Date		
Signed by Parent/Guardian (2)			2				Date		

Initial Child Profile Continued (4)

PLEASE PRINT, USE ONE FORM PER SIBLING

Food and Drink

Here at Grafton Childcare we strive to work in partnership to encourage Healthy Eating Practices; Good Table Manners and School Readiness with your child. The information you share below will help us when supporting your child. It is really useful to know your mealtime arrangements as this helps us to understand your child's Eating Practices at home, we really want to help and support your child to develop good practices with regards to mealtimes so we can help to contribute to the good health of your child as we work in partnership.

	Yes	No		Yes	No
Does your child have any Food Allergies?	()	()	Can your child use a Spoon confidently?	()	()
Can your child use a Fork confidently?	()	()	Can your child use a Knife confidently?	()	()
Does your child feed themselves?	()	()	Or do they need help with feeding?	()	()
Do you usually sit down as a family and share most mealtimes together?	()	()	Do you usually eat most meals together sitting at a dining table?	()	()
Does your child usually eat their meals in a highchair, whilst you are doing other household chores?	()	()	Do you usually eat most meals together, sitting in front of the TV?	()	()

Which meals do you usually eat together as a family? (Please tick)

Breakfast	()	Lunch	()	Evening Meal	()
-----------	-----	-------	-----	--------------	-----

Does your child eat on their own, if so which meals do they eat alone? (Please tick)

Breakfast	()	Lunch	()	Evening Meal	()
-----------	-----	-------	-----	--------------	-----

	Yes	No		Yes	No
Has your child any particular food favourites?	()	()	Has your child any particular food dislikes?	()	()

Give details of your child's favourites foods/meals

Give details of foods/meals your child dislikes

What will your child drink?	Yes	No		Yes	No		Yes	No
Formula Milk	()	()	Prescription Milk	()	()	Coconut Milk	()	()
Cow's Milk	()	()	Goats Milk	()	()	Soya Milk	()	()
Water	()	()	Squash	()	()	Other	()	()

Signed by Parent/Guardian (1)	1	Date
Signed by Parent/Guardian (2)	2	Date

Initial Child Profile Continued (5)

PLEASE PRINT, USE ONE FORM PER SIBLING

Dressing

	Yes	No		Yes	No		Yes	No
Can your child dress themselves?	()	()	Does child require support dressing?	()	()	Can your child put on their coat?	()	()
Can your child manage larger buttons?	()	()	Can your child manage zips?	()	()	Can your child manage toggles?	()	()
Can your child put on their shoes?	()	()	Can your child manage velcro shoe fasteners?	()	()	Can your child manage shoelaces?	()	()
Can your child manage buckles?	()	()						
I have checked all applicable information and read Grafton Childcare's policies on Clothing and Belongings regarding supporting full self care and school readiness for my child. This can be found on the Parent's page of Grafton Childcare's website www.graftonchildcare.co.uk							()	()

Consent for Observations

Grafton Childcare is required to carry out regular observations of children in our care. These observations will assist us in improving the general care and provision for each child. We use them to monitor progress and development of all the children and to learn about a child's interests and to assist us in planning for their development. They also help us plan activities to meet the children's needs and evaluate if routines and activities in place are being effective. We will use the information to report a child's progress to parents and other professionals and to help us understand the particular behaviours of a child. All our observations will be treated in accordance with our confidentiality and access to personal records policies and are placed in each child's own Learning Journal and or Safeguarding File and are accessible to parents on request.

Full name of child

		Yes	No
I am the parent/legal guardian of the child named above and I give consent for Grafton Childcare's staff to carry out observations for the reasons stated above on my child.		()	()
Signed by Parent/Guardian (1)	1	Date	
Signed by Parent/Guardian (2)	2	Date	

Parental permission form (a) - Routine Day-to-day Trips

PLEASE PRINT

Full name of child	
--------------------	--

To be completed by parent/guardian for continuous treatment/therapies prescribed medicines and lotions.

In order to make full use of the facilities for young children in the local community and in order that we can fully carry out our commitments to ALL children in our care, your child may be taken on short walks and trips to venues such as Courtney, Decoy or Bakers Parks, Newton Abbot Indoor Market, Newton Abbot Library, Sainsbury's Local, local independent Butchers, Greengrocers, Fishmongers and other local Shops and facilities. On all day-to-day trips your child will be accompanied by a minimum of two members of Grafton Childcare staff and adult to child ratios will be maintained at all times. Routine day-to-trips are planned regularly unless circumstances make this inappropriate, for example unsafe weather conditions, or difficulties with local public transport, i.e. a bus or train strikes. Where a vehicle is being used, adequate insurance of the vehicle and the driver, and sufficient child restraints (seatbelts/carseats) for every child will be arranged. All routine day-to-day trips will be noted in your child's Daily Diary or Communication Booklet. For those children who attend our setting full-time we will ensure that we are back home for the end of your child's normal day with us, if we are delayed on the way home we will always telephone you to let you know what our estimated time of arrival will be. If we plan on going further a field than Newton Abbot, eg Paignton Zoo, The Den in Teignmouth, Living Coasts and Torre Abbey Meadow in Torquay, Dart Valley Railway and Shaldon Zoo. We will let you know a minimum of one week in advance and ask parents to complete a "One off Extra Outings/Daytrips" form so that we have your specific permission for that outing. A sample of these can be found on the Parent's page of Grafton Childcare's website www.graftonchildcare.co.uk (please tick where appropriate)

I give my permission for my child to:-

	Yes	No
To visit venues in the local community in order that they can fully carry out their commitments to ALL children in their care, as part of their day-to-day planned activities.	()	()
I agree for my child to travel in a vehicle being used on the understanding that the vehicle and the driver are fully insured, and that my child will use any appropriate child restraints (seatbelts/ car seat) in the vehicle where appropriate.	()	()

Parental permission form (b) - Play Equipment

PLEASE PRINT

I/we agree for my child to use and enjoy the outdoor environment and play equipment in yards, parks, gardens, playgrounds and tourist attractions whilst in the care of Grafton Childcare as deemed suitable for the age and ability of my child, as long as my child remains in their sight or hearing at all times as per current Ofsted guidelines.	()	()
--	-----	-----

Signed by parent/guardian	1	Date
Signed by parent/guardian	2	Date

Parental permission form (c) - Emergency 1st Aid & Discloser & Sharing

PLEASE PRINT

of Info. with Settings & Professionals

Full name of child

Declaration for Emergencies

I agree to Grafton Childcare taking the necessary steps to ensure that my child gets the best and most appropriate care, attention and treatment should their be an emergency or accident while my child is in their care. I understand that they will make every effort to inform me of any emergency or accident as soon as reasonably possible after the event but that they may have to accompany my child to hospital in the case of a serious accident in my absence. I give permission for them to carry my child's photo, emergency medical and contact info when out and about with my child. I authorise them to allow hospital staff to administer essential treatment until my arrival. (please tick where appropriate)

	Yes	No
I agree with the above Emergency Declaration with regards to Grafton childcare seeking Emergency 1st Aid for my child.	()	()
I do not agree with the declaration and would prefer the following procedure to be followed for my child, I will give details in the box below.	()	()
I have checked all applicable information and read Grafton Childcare's policies on Confidentiality regarding sharing information about my child in the event of an emergency. This can be found on the Parent's page of Grafton Childcare's website www.graftonchildcare.co.uk	()	()

If you do not agree with any or all of the above declaration, please make your views known in the space below. We will then discuss this with you and do our best to accommodate your particular wishes.

I do not agree with the declaration and would prefer the following procedure to be followed for my child.

Give details

Declaration for sharing information between Registered Settings

The Early Years Foundation Stage (EYFS) requires an exchange of information between childcare settings about each child's development and interests. This is to help with planning for individual needs and development, to help each child reach their full potential. Where children receive education and care in more than one setting, Grafton Childcare must ensure continuity and coherence by sharing relevant information between settings and with parents. We believe that working closely between other settings your child may attend and parents is vital for the identification of your child's learning needs and to ensure a quick response to any area of particular difficulty. Parents and families are central to a child's well being and Grafton Childcare wish to support this important relationship with the two way sharing of information and offering support for extending learning in the home. So that Grafton Childcare can meet these obligations we would be grateful if you would fill in details of any other setting(s) your child attends overleaf and tick and sign the declaration giving us permission for the two way sharing of relevant information about your child.

	Yes	No
I give permission for a two way exchange of information and planning between the settings my child attends, as detailed overleaf	()	()

Parental permission form (c) - Continued

PLEASE PRINT

I have checked all applicable information and read Grafton Childcare's policies on Confidentiality, Working in Partnership and Safeguarding regarding sharing information about my child with regard to the two way sharing of information between settings my child attends. This can be found on the Parent's page of Grafton Childcare's website www.graftonchildcare.co.uk

()	()
-----	-----

Name of additional settings attended (1) (2)

Key Worker's Name Key Worker's Name

(1) Setting Address including Postcode (2) Setting Address including Postcode

Setting's Telephone Number Setting's Telephone Number

Please indicate sessions attended e.g. Monday Tuesday Wednesday Thursday Friday

From (1) 9 e.g.	To (1) 3 e.g.	From (2) 9 e.g.	To (2) 3 e.g.		From	To	From	To	From	To	From	To	From	To
--------------------	------------------	--------------------	------------------	--	------	----	------	----	------	----	------	----	------	----

Declaration for sharing information between Children & Young People's Services & MASH Team Members

All staff employed by Grafton Childcare have a duty to refer all known or suspected cases of abuse to the relevant agency including the Multi Agency Safeguarding Hub (MASH), Children and Young Peoples Service (CYPS) - Social Care, or the Police. Where a disclosure is made to a visiting staff member from a different agency, e.g. Early Years Consultants, Health Visitors, it is the responsibility of that agency staff to formally report the referral to the Grafton Childcare's Designated Person in the first instance. Any records made should be kept securely in the Child's Safeguarding File.

	Yes	No
--	-----	----

I give permission to Grafton Childcare to provide the relevant agency including the Multi Agency Safeguarding Hub (MASH), Children and Young Peoples Service (CYPS) - Social Care, or the Police with any information regarding my family and child, if I feel there is a possibility that by not doing so it may impact on the safety and or welfare of my child. This process is often referred to as a MASH referral.

()	()
-----	-----

I do not give permission so that Grafton Childcare may provide the relevant agency including the Multi Agency Safeguarding Hub (MASH), Children and Young Peoples Service (CYPS) - Social Care, or the Police with any information regarding my family and child. But understand that if Grafton Childcare believes that the information they have may impact on the safety and or welfare of my child/ren that they are legally required to disclose this information even if I have declined to give permission for Grafton Childcare to do so. This process is often referred to as a MASH referral.

()	()
-----	-----

I have checked all applicable information and read Grafton Childcare's policies on Confidentiality, Working in Partnership and Safeguarding regarding sharing information about my child with regard to the two way sharing of information between Children & Young People's Services & MASH Team Members in order to safeguard my child at all times. This can be found on the Parent's and Staff's pages of Grafton Childcare's website www.graftonchildcare.co.uk

()	()
-----	-----

Signed by parent/guardian 1 Date

Signed by parent/guardian 2 Date

Parental permission form (d) - Consent for Photographs, Internet & Computer Access

PLEASE PRINT

Full name of child	
--------------------	--

While caring for your child we may sometimes wish to take photographs and allow your child access to the internet or play educational games on our iPad for a variety of different purposes. Including to share with you, to support observations and planning for future activities for your child, or to help support a current theme or activity which your child is engaged with. Only websites with suitable content will be accessed e.g. www.cBeebies.co.uk, www.scholastic.co.uk etc and iPad based games and applications suitable for the age and ability of your child.

Photographs may be taken and then used in your child's Learning Journey Folder, Daily Diary and Communication Book and our own album, our promotional literature, photos are regularly published on our instagram page, facebook page and **very** occasionally on our website. We also sometimes send photos to the press etc when we are promoting Grafton Childcare's, recent activities or money we have raised Children in Need, etc. **We would like your ongoing prior permission to do so.** During our termly Stay, Play and Chats for **existing** parents we might also from time to time place photos onto our TV which we have taken of your child whilst at Grafton Childcare. These will be demonstrating what your child has been achieving and doing during the course of his/her time with us. Sometimes your child could be included in a group shot or activity and in order for us to share group shots via another child's Learning Journey Folder, Daily Diary or Communication Book of your child at play with parents of other children in our setting we need your specific agreement to do so. For those parents who have declined consent for group shots of their child to be shared with other parents they will only receive limited single shots of their child. We hope this clarifies where we stand with the sharing of photos of your children. If you decline some or all of the permissions below, then we will of course respect your wishes fully.

I am the parent/legal guardian of the child named above and I give permission for my child to access the internet and play on iPad based games, under the following circumstances, please tick all that apply and sign at the bottom of the page

- | | |
|--------------------------|---|
| <input type="checkbox"/> | my child may access the internet to help support a current theme or activity in which my child is engaged |
| <input type="checkbox"/> | my child may access the internet to help support observations and planning for future activities |
| <input type="checkbox"/> | I understand that Grafton Childcare will ensure that any content viewed on the internet will be suitable for the age and ability of my child. |
| <input type="checkbox"/> | my child may use iPad based games at Grafton Childcare, I understand that Grafton Childcare will ensure that any iPad based games have a Universal rating and are suitable for the age and ability of my child. |

Signed by parent/guardian	1	Date
	2	Date

I am the parent/legal guardian of the child named above and I give permission for my child to be photographed by Grafton Childcare, for the following reasons and occasions, please tick beside those to which you give **prior ongoing consent** and sign at the bottom of the page.

Sadly we are sure you understand that it is simply not possible to seek individual consent for each occasion we may wish to use a photograph of your child, however if you decline to give **prior ongoing** permission for any or all of the proposed scenarios below, then we will of course respect your wishes fully. This is inline with local Primary Schools policies and best practice advice from the Devon Early Years Service.

- | | |
|--------------------------|---|
| <input type="checkbox"/> | your child's scrapbook known as their Learning Journey, their Daily Diary and Communication Book. |
| <input type="checkbox"/> | to help evidence written observations and help with planning future learning and developmental activities |

Parental permission form (d) - continued

Consent for Photographs, Internet & Computer Access

()	single and group shots of my child whilst taking part in activities to be displayed on our TV during our termly existing Stay, Play and Chats for parents and visitors to view.
()	group shots which include my child whilst taking part in activities to be displayed in another child's, Learning Journal, Daily Diary and Communication Book.
()	single and group shots of my child whilst taking part in activities to be displayed on our website for parents and visitors to our website to view. www.graftonchildcare.co.uk These photos are normally taken from a distance or from the rear of a group of children engaged in an activity.
()	photos which may include my child to be included on Grafton Childcare's instagram page and facebook page, which all of our parents are encouraged to subscribe to. www.facebook.com/GraftonChildcare www.instagram.com/grafton1991 This is so that parents can receive regular weekly information about activities in which their child will have taken part. This will provide a clear picture of the fun, games and ongoing weekly learning opportunities in which your child will enjoy or and have taken part in here at Grafton Childcare.
()	photo's for use on Grafton Childcare's display boards within the setting, portfolio and handbook which are kept on the premises for the children, current and potential parents to view.
()	local publications, such as the Mid Devon Advertiser or Herald Express We regularly send photos to the local press etc when we are celebrating Grafton Childcare's activities, outings and trips or money we have raised for Children in Need, etc.
()	for use in our crafty creations e.g. Valentines Day cards, Mother's Day cards, Father's Day cards, Christmas Crafts, Religious celebrations and our annual Christmas calendar.
()	for a Graduation Photo when your child leaves Grafton Childcare to commence full time education
()	I have checked all applicable information and read Grafton Childcare's, Data Protection and Communications Policies regarding the type and use of digital data we may hold on your child. I understand that all digital photographs will be treated in accordance with Grafton Childcare's Data Protection and Communications Policies these can be found on the Staff's page of Grafton Childcare's website http://www.graftonchildcare.co.uk/staff-handbook.html Access to personal records are accessible to parents on request. Grafton Childcare holds a Data Protection Registration Licence with the Information Commissioner's Office (ICO) in accordance with the Data Protection Act 2018.

The Data Protection Act 2018 is the UK's implementation of the General Data Protection Regulation (GDPR) and controls how your personal information is used by Grafton Childcare. We have to follow strict rules called 'data protection principles' and must make sure the information is used fairly, lawfully and transparently; used for specified, explicit purposes; used in a way that is adequate, relevant and limited to only what is necessary; accurate and, where necessary, kept up to date; kept for no longer than is necessary; handled in a way that ensures appropriate security, including protection against unlawful or unauthorised processing, access, loss, destruction or damage. Please refer to our full Data Protection Policy for full details.

Signed by parent/guardian	1	Date
	2	Date

Parental permission form (e) - Animals on premises

PLEASE PRINT

Full name of child

Animals kept on the premises

It is necessary for Grafton Childcare to inform parents of any animals kept on the premises or likely to be brought to visit whilst your child is attending. The following animals are kept regularly on the premises during opening hours. Three Miniature Dachshund Dogs and a large outside aviary containing Canaries & Finches

	Yes	No
My child has no known allergies or aversions to dogs	()	()
My child has no known allergies or aversions to birds	()	()
I have no objections around my child having contact, including possibly helping to feed and care for animals kept on the premises, brought on to the premises or visited when in the care of Grafton Childcare. E.g. At local Zoos and Petting Farms.	()	()
I have checked all applicable information and read Grafton Childcare's Pets Risk Assessment Policy and Code of Conduct. This can be found on the Parent's page of Grafton Childcare's website www.graftonchildcare.co.uk	()	()

My child is allergic to/has an aversion to these particular animals (tick all that apply)

Dogs	()	Cats	()	Reptiles	()	Spiders	()
Horses	()	Cows	()	Pigs	()	Birds	()

	Yes	No
Signed by parent/guardian	1	Date
Signed by parent/guardian	2	Date

Parental permission form (f) - Intimate Care Procedures

PLEASE PRINT

Full name of child

It is necessary for Grafton Childcare to have written permission from parents to provide any form of intimate care to support your child whilst attending the provision.

	Yes	No	
I am the parent/legal guardian of the child named above and I give permission for my child to receive intimate care for the following reasons, please tick all that apply and sign at the bottom of the page.	()	()	
Changing my child's soiled nappies, into either nappies supplied by yourself or Grafton Childcare's own Washable Nappies	()	()	
Using Grafton Childcare's own Washable Nappies and Wipes as part of their Environmental Policy on my child.	()	()	
Changing my child's soiled clothing and replacing with clean clothing supplied by myself. I understand that the setting does not hold spare clothing and it is my responsibility to keep my child's bag replenished and fully stocked at all times with suitable clothing and a zipped wet bag .	()	()	
Providing intimate washing and toileting for my child whilst supporting them towards toilet independence.	()	()	
Providing intimate washing for my child should they need washing or showering following illness.	()	()	
<p>Whilst providing intimate care for your child we have a policy of using both the correct names and the following names for children's intimate body parts and bodily functions. It would be helpful if you could try to use the same terms at home to avoid any confusion.</p> <p>Vagina = Bits; Penis = Willie; Anus = Bottom; Urinate = Wee or Pee; Discharging faeces = Pooing; Emitting wind from the anus = fart or bottom burp.</p> <p>If you use another term at home for any of these body parts and functions it would be handy if we could be made aware to avoid any confusion and frustration for your child so we can support them towards toilet independence.</p>			
Vagina	Penis	Urinate	Anus
Emitting wind	Discharging faeces	??	
Signed by parent/guardian	1	Date	
Signed by parent/guardian	2	Date	

Parental permission form (g) - Administering medicines

PLEASE PRINT

Full name of child

To be completed by parent/guardian for continuous treatment/therapies prescribed medicines and lotions.

It is necessary that parents complete this form to give Grafton Childcare prior ongoing permission to administer medicine or treatment over an extended period of time or continuous treatment/therapies physiotherapy exercises, application of optical eye patches or speech therapy, for example. In order for your child to receive recommended or prescription medicines (eg a prolonged course of antibiotics, inhalers, Epi-pens, persistent cough preparations, Paediatric Paracetamol Oral Suspension i.e. Calpol and lotions e.g. nappy creams, and teething gels whilst in our care. Parents need to complete and sign the form below clearly stating which medicine or treatment you are giving us ongoing permission to administer. At the end of each childcare day Grafton Childcare will note in your Child's Daily Diary or Communication Booklet if on that day your child had received any of the above treatments and ask that you sign the sheet to confirm that the we have made you aware of this fact. All medicines and lotions must be clearly marked with the child's full name and (where appropriate) the prescribed dosage. Grafton Childcare does not supply any of these items and they must be supplied by the parent. Medicines should only be brought to Grafton Childcare when this is essential. Grafton Childcare may only accept medicines that have been recommend or prescribed by a doctor, dentist, nurse or pharmacist. If your child has ever had any form of reaction to any medication which you might wish us to administer even if it was Calpol please make us fully aware in writing on a separate sheet describing the reaction any medical treatment your child received because of that specific reaction including any advice you were given about using that medication in the future.

I am the parent/legal guardian of the child named above and I give permission for my child to have the following treatment, therapies, medicines and lotions administered by staff at Grafton Childcare. I understand that all medicines and lotions must be clearly marked with my child's full name and (where appropriate) the prescribed dosage that I am responsible for supplying these medicines and lotions and not Grafton Childcare.

Please tick all medications, lotions and treatments or therapies that this agreement covers

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Paediatric Paracetamol and or Ibuprofen Oral Suspensions i.e. Calpol or Calprofen, or Boots, ASDA, Tesco own brands |
| <input type="checkbox"/> | Nappy Rash Prevention Creams e.g. Sudocrem, Metanium, Bepanthen, E45, Drapolene, Canesten, Timodine, Vaseline, |
| <input type="checkbox"/> | Antibiotics, including a prolonged course of more than one bottle to run concurrently |
| <input type="checkbox"/> | Cough Preparations, including a prolonged course of more than one bottle to run concurrently |
| <input type="checkbox"/> | Creams & Emollients to treat Eczema & dry skin Johnson's Baby Lotion, Diprobase, E45, Aveeno Cream, Oilatum, |
| <input type="checkbox"/> | Asthma Inhalers |
| <input type="checkbox"/> | Allergy Relief Antihistamine Syrup |
| <input type="checkbox"/> | Anaphylactic Shock Epi-pen |

If the administration of prescription medicines requires technical/medical knowledge then individual training must be provided for Grafton Childcare staff from a qualified health professional, this training will be specific to the individual child concerned in order to satisfy our Public Liability Insurance policy and Ofsted Guidelines.

- Treatment/therapies other medicines or lotions not listed above, the details of which are set out below:

Signed by parent/guardian

1

Date

Signed by parent/guardian

2

Date

Parental permission form (h) - Administering medicines

PLEASE PRINT

SUNSCREEN

Full name of child

To be completed by parent/guardian for continuous treatment/therapies prescribed medicines and lotions.

I am the parent/legal guardian of the child named above I recognise that too much sunlight may increase my child's risk of getting skin cancer someday.

I understand that as a parent of the above named child that I am required to take responsibility for applying the first application of sunscreen per day to my child myself and that when my child spends more than eight hours at Grafton Children, then sunscreen will **only** be reapplied **once** between 12 noon and 3pm if the children have been engaged in vigorous activities which may have rubbed some of their first application applied at home off. This is on the assumption that parents have applied the first application of sunscreen per day to their children themselves prior to their children attending Grafton Childcare.

Therefore, I give permission for staff at **Grafton Childcare** to apply a broad spectrum sunscreen product (that provides UVA & UVB protection) with SPF 50 or higher to my child according to the manufacturer's instructions and as specified below, before playing outside. The sunscreen will be applied between the times of 12 noon and 3 pm during the months of April through September. I understand that sunscreen may be applied to exposed skin, including but not limited to the face, tops of ears, nose and bare shoulders and arms, but not to the eyelids or skin touched when rubbing the eyes.

(please tick where appropriate)

I have checked all applicable information and read Grafton Childcare's, Sun Protection and Heatwaves Policy regarding the type and use of sunscreen for my child. This can be found on the Parent's page of Grafton Childcare's website www.graftonchildcare.co.uk

My child has no known allergies or reactions to sunscreen.

(Choose one of the following options)

Please apply a factor 50+ Suncream provided by Grafton Childcare as a sunscreen following the manufacturer's instructions printed on the container.

Please use **only** the brand/type of sunscreen listed below that I (parent) am supplying for use on my child, following the instructions printed on the container.

Name of product:

Please apply either of the above mentioned sunscreens (put product name in box above), to ensure that my child is adequately protected from the sun on the odd occasion when I might forget to leave my child's sunscreen with Grafton Childcare or have failed to replenish their supplies after being notified that they were running low.

Please do not apply sunscreen to my child's skin.

I will ensure that a wide brimmed hat or legionnaire style sun hat is **left at Grafton Childcare** for the use of my child April through September each year. I understand that this will be **stored in the "Kid's Shed"** and not put back into your child's bag at the end of each session to allow quick access to hats when my child is playing outside.

I am happy for my child to use one of Grafton Childcare's own supply of wide brimmed or legionnaire style sun hats which are stored in the "Kid's Shed" to allow quick access when needed.

Signed by parent/guardian

1

Date

Signed by parent/guardian

2

Date

Parental permission form (i) - Acknowledgement of Policies & Feedback etc.

PLEASE PRINT

Full name of child

We have read and understand all Contracts, Policies and the Parents' Handbook of Grafton Childcare. We understand that they are all reviewed regularly. Copies of which can be downloaded from our website, www.graftonchildcare.co.uk. We agree to abide by all policies and procedures stated in the Childcare Contract & Handbook and individual Policies. We understand that we will be notified in writing of any relevant changes in these policies and procedures via Grafton Childcare's monthly newsletter. We understand that any complaints, concerns, or grievances against Grafton Childcare must be made in writing and will be followed up in a timely manner. We also understand that any breach of the contracts, policies and procedures by ourselves may be grounds to terminate childcare. For which four-weeks/28 days notice will be given in such circumstance unless the breach is severe enough to warrant termination without notice.

	Yes	No
Overall are you happy with the policies and procedures, contracts and handbook which Grafton Childcare have provided you with, Please circle the statement which applies to how you feel:-	()	()

Inadequate	Requires Improvement	Good	Outstanding
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Feedback

Do you have any suggestions no matter how minor to how these documents could be improved? If so perhaps you could include them in the space provide below. Please feel free to use an additional sheet if needed.

Signed by parent/guardian	1	Date
Signed by parent/guardian	2	Date